

City of Ansonia  
Fire Department  
Office of the Fire Marshal  
P.O. Box 421  
Ansonia, Connecticut 06401  
203-734-3525

Darrick Lundeen  
Fire Marshal

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## **Requirements for Certificate of Occupancy Inspection in Existing Occupancies**

1. Any/all **Modification Requests** from the State Fire Marshal and/or State Building Official must be complete and on file with this office.
2. **Emergency Lighting** – interior and exterior
  - a. Emergency lighting, if present, shall be tested and documentation provided of a 90 minute test.
3. **Sprinkler/Standpipe System**
  - a. Sprinkler system and/or standpipe system shall be inspected and tested within the previous 12 months. Documentation of inspection and testing shall be provided prior to C of O inspection.
4. **Fire Alarm System**
  - a. Fire alarm system shall be inspected within the previous 12 months. Documentation of inspection and testing shall be provided prior to C of O inspection.
5. **Fire Extinguishers**
  - a. Proper type
  - b. Proper placement
  - c. Accessible and location indicate
  - d. Inspected within the previous 12 months
6. **Commercial Cooking Hoods**
  - a. Commercial cooking hoods, if present, shall be inspected and cleaned within the time frame indicated on the attached sticker.
  - b. Commercial cooking hoods that have not been used for more than 6 months shall be full inspected and tested by a qualified service company.
7. **Commercial Cooking Hood Suppression Systems**
  - a. Suppression systems for commercial cooking hoods shall have been inspected and tested within the previous 12 months.

- b. Manual pull station of activation of system shall be unobstructed and proper signage posted.
- c. Class K fire extinguisher shall be properly mount and unobstructed within the cooking area.

#### **8. Exit Doors/Fire Doors**

- a. All Exit Doors shall be fully functional and unobstructed.
- b. All Fire Doors shall be label and labels shall be readable. Any fire doors or frames will illegible labels shall be replaced in accordance with the applicable fire codes and referenced standards.

#### **9. Extension Cords**

- a. Extension cords are not permitted to be used as a substitute for permanent wiring.
- b. Lightweight extension cords are not permitted, even for temporary use.

#### **10. Appliances (Small & Large)**

- a. Small appliances are required to be plugged directly into a permanently installed outlet.
- b. Extension cords and relocatable power taps (surge protectors) cannot be used to power small appliances.
- c. Gas-fired cooking equipment that have wheels are required to be tethered to the wall by an approved method.